

REMINDER FOR STUDENTS



Need to *change* or *reset* your Student iCON password?

If you have forgotten your password, approach **Mrs Ong** at **the School General Office** to **reset your password**.

When you change or reset your Student iCON password, follow the password policy below:

Password Policy

1. Password must be **8-24 characters** long.
2. Password must contain **at least 1 lowercase letter(s)**.
3. Password must contain **at least 1 numeric character(s)**.
4. Password must contain **at least 1 uppercase letter(s)**.
5. Password must contain **at least 2 alphabetic character(s)**.
6. Password **must not be one of 3 previous passwords**.
7. Password **must not match or contain first name**.
8. Password **must not match or contain last name**.
9. Password **must not match or contain user ID**.
10. Password expires every **360** days. Users will be alerted via email 7 days before the expiry date.
11. Maximum of 5 login attempts are allowed.
12. The password has to be changed after subsequent password resets.

Your Student iCON password is also the password to use to login to the school's laptops.